



**BlueTel**

**Notice for Commencement of Earthworks**

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To: Engineer in-charge  
9 Tai Seng Drive #02-02J  
Geo-Tele Centre Lobby B  
Singapore 535227  
Tel: 6556 2221 Fax: 6556 2777

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1. Contractor's Particulars:

Name in Full: \_\_\_\_\_  
NRIC: \_\_\_\_\_ Designation: \_\_\_\_\_  
Company's Name: \_\_\_\_\_  
Company's Address: \_\_\_\_\_  
Office Tel: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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2. Site Supervisor's Particulars:

Name in Full: \_\_\_\_\_  
Office Tel: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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3. Contract Details:

Principal: \_\_\_\_\_  
Project Officer: \_\_\_\_\_  
Office Tel: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Contract Period: From \_\_\_\_\_ To \_\_\_\_\_  
Contract No: \_\_\_\_\_ Works Order No: \_\_\_\_\_  
(To indicate if applicable)

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4. TCDW's Particulars:

Name of TCDW: \_\_\_\_\_ NRIC: \_\_\_\_\_  
Office Tel: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
License No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

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5. Works Details:

Location of Proposed Earthworks: \_\_\_\_\_

Duration: From: \_\_\_\_\_ To: \_\_\_\_\_

Nature of Earthworks:

<input type="checkbox"/>	Open trench excavation
<input type="checkbox"/>	Sinking of earth rod, casing or tubes
<input type="checkbox"/>	Boring, dredging, jacking, levelling, piling or tunnelling
<input type="checkbox"/>	Soil Investigation
<input type="checkbox"/>	Others: _____

Pipes Affected: \_\_\_\_\_ (No of ways) Identified by TCDW

Distance of work area boundary from cable plant: \_\_\_\_\_ m

Depth of earthworks: \_\_\_\_\_ m

Actual Commencement Date (DD/MM/YYYY): \_\_\_\_\_

Estimated Completion Date (DD/MM/YYYY): \_\_\_\_\_

\* Is the work under S29(2)? YES/NO \* Already commenced? YES/NO

\*(In the case of work carried out in the interest of public or private safety, as described under S29(2), this form must be submitted within 7 days after the earthwork has commenced.)

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6. Declaration:

- a) Plant route plans have been obtained from BlueTel Networks Pte Ltd
- b) Site survey done by TCDW for BlueTel's plan route relative to proposed trial holes and earthworks position
- c) Cable route/locations were marked out at site by TCDW, if applicable.
- d) My staff and I have been briefed by TCDW on cable damage prevention.
- e) I have briefed the supervisor(s), workers and excavator operators on measures to be taken to prevent damage to cable.
- f) I will stop all earthworks if telecommunication cables are damaged and immediately inform BlueTel Networks Pte Ltd

I hereby declare that I know and understand my duties under the provisions of Telecommunications Act 1999 (and any subsequent amendments thereto), and the information in this notice and any attached documents are true, correct and complete to the best of my knowledge.

During the duration of the earthworks I shall make myself readily contactable at the contact number given in this notice

\_\_\_\_\_  
Name

\_\_\_\_\_  
Contractor's Signature and Company Stamp

\_\_\_\_\_  
Date

\_\_\_\_\_  
Designation

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7. Fees:

A fee of \$21.40\* will be charged for each Notice For Commencement Of Earthworks processed by BlueTel Networks Pte Ltd. An additional fee of \$64.20\* or \$128.40\* (half or full day) will be charged for consultation services provided by BlueTel Networks Pte Ltd for sites where earthwork is in the vicinity of telecommunication cables. Cheque should be crossed and made payable to "BlueTel Networks Pte Ltd". Other modes of payment are not acceptable

(\*All prices are inclusive of 7% GST)

8. Acknowledgement:

With reference to your 'Notice for Commencement of Earthworks' given above, you may proceed with your proposed earthworks.

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With reference to your 'Notice for Commencement of Earthworks' given above, the proposed earthworks may only proceed upon the agreed site meeting to be held on \_\_\_\_\_ at \_\_\_\_\_ for further discussion and consultation. A cheque of \$64.20\* or \$128.40\* (half or full day) for consultation at sites to be forwarded to BlueTel before or on the meeting date.  
(\*All prices are inclusive of 7% GST)

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Name and Designation of BlueTel Officer

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Date

Please attach the following records together with your notice:

- (i) A sketch showing your proposed site plan with proposed trial holes and earthworks position relative to BlueTel's plant route.
  - (ii) The work schedule of your project
  - (iii) Cable Detection Drawing (from your TCDW), if applicable.
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## DOs AND DON'Ts

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### DOs:

- 1 Do contact BlueTel during planning stage and before commencement of work for the development project to:
  - 1.1 Obtain plant maps and subsequent updates after a lapse of 6 months;
  - 1.2 Arrange site meeting for briefing by BlueTel; and
  - 1.3 Discuss with BlueTel on whether to divert or support existing BlueTel's plants that are affected by the development.
- 2 Do carry out the following procedures prior to commencing excavation, piling, soil investigation or earthworks:
  - 2.1 Refer to BlueTel's plant maps;
  - 2.2 Engage an IDA licensed telecommunication cable detection worker to carry out cable detection and notify BlueTel 7 days before commencement of earthworks which are within the vicinity if any telecommunication cables in accordance with section 29(1) of the Telecommunications Act 1999;
  - 2.3 Do wait for BlueTel's replies within 7 days of notification before commencement of earthworks;
  - 2.4 Carry out trial holes by manual digging when working in or near the vicinity of BlueTel's plants to determine the depth and alignment of BlueTel's plants;
  - 2.5 Provide and maintain visible markings (such as poles, tapes, painting and etc.) indicating the actual position of BlueTel's plants within the construction site and inform BlueTel for site inspection.
- 3 Do note that the time required to carry out plant diversion ranges from 6 to 18 months. Such requirements shall be taken into consideration during the planning stage of the project.
- 4 Do submit to BlueTel the method of support and protection to those exposed BlueTel's plants for approval in the case that BlueTel's plants are to be supported during the construction work at site.
- 5 Do inform BlueTel on the dismantling of supports.
- 6 Do inform BlueTel on the backfilling procedure over the BlueTel's plants.
- 7 Do disseminate information regarding BlueTel's plants to all relevant parties involved in earthworks such as main contractor, sub-contractors, machine operators, licensed cable detection worker, etc. as it has found that poor or lack of communication is one of the main causes of damage to BlueTel's plants.
- 8 Do note that the depth of BlueTel's plants varies due to the site conditions.
- 9 Do report immediately on any damage done at telephone no. 65562221 (during office hours) or 64821561 (24 hours), as early report could reduce the cost of the damage.
- 10 Do note the consequences of failure to submit notification of earthworks and of damaging BlueTel's plants under the provisions of Telecommunications Act 1999.

For further enquiry, please contact:

BlueTel Networks Pte Ltd  
9 Tai Seng Drive #02-02J  
Geo-Tele Centre Lobby B  
Singapore 535227  
Tel: 65562221  
Fax: 65562777

**DON'Ts:**

- 1 Must not dig trial holes with JCB, excavator or any other mechanical means.
- 2 Must not carry out any excavation (mechanical means), soil investigation, piling or earthworks in the vicinity of BlueTel's cables without confirming the actual positions of BlueTel's plants.
- 3 Do not open any BlueTel's manhole and equipment box without BlueTel's prior approval.
- 4 Do not cover up any BlueTel's manhole and equipment box with earth or building materials.
- 5 Do not fence up any BlueTel's manhole and equipment inside your work area.
- 6 Do not grub up tree stumps without first severing the roots.
- 7 Do not take for granted that BlueTel's lines are in a straight run.
- 8 Do not cover up damages but report them immediately.
- 9 Do not dismantle any support for BlueTel's plants without informing BlueTel.
- 10 Do not remove any warning slab and/or concrete encasement around BlueTel's pipelines after exposing it unless approval from BlueTel is given.